



Dr Vikhe Patil Foundation's  
**Vikhe Patil Memorial School**  
Pune



**NOTICE**

**ADMISSION TO Jr. KG  
(OPEN SEATS - 90)  
FOR THE ACADEMIC YEAR 2024 – 2025**

1. Application forms for admission to Jr.KG will be available **ONLINE** at [www.vpmspune.org](http://www.vpmspune.org) from **Saturday, 18<sup>st</sup> November 2023 9:00 a.m. to Thursday, 23rd November, 2023 till 4:00 p.m.**
2. Kindly read the Application Form very carefully when selecting the school, specifically mention **Senapati Bapat Road Branch or Lohegaon Branch**. Please choose the branch wisely.
3. Children completing 4 years on or before **31st December 2024 (born between 1<sup>st</sup> January 2020 and 31st December 2020** both dates inclusive) are eligible to apply for admission to Jr.KG for the academic year 2024-25. ***This will be strictly adhered to.***
4. Forms will not be accepted of those children who are underage or overage.
5. No manual corrections will be accepted on the Hard Copy of the Application Form.
6. Please note that effective Academic Year 2025-26, admission in Siblings category will only be applicable from Nursery, no sibling category of admission shall be available in Jr.KG.
7. Before filling the online application form, a fee of Rs. 1000/- has to be paid by NEFT/IMPS/RTGS towards Registration. **Kindly note that the form will not be accepted under any condition, in case of non-payment of Rs.1000/-. Registration Fees are **NON-REFUNDABLE.****

**Account Details for Online payment:**

Name : Vikhe Patil Memorial School Pre Primary Section  
Account No : 315010100051387  
IFSC Code : UTIB0000315  
Bank : Axis Bank  
Branch : S.B.Road, Pune

**Kindly bring along a photocopy of the online transaction [Registration Fees Rs.1000/-] with the Application Form & supporting documents for submission to the School Office, in person.**

8. Before filling the online application form, please keep the following documents (**soft copies**) ready on your system (**all files should be less than 300 kb**):
- Scanned copy of child's Aadhar Card / Registration receipt of application / Undertaking to acquire an Aadhar Card for your ward (in pdf). In case of Undertaking being submitted in absence of Aadhar, the same should be submitted at school office latest by 31<sup>st</sup> March 2024.
  - Scanned copy of Aadhar Card of both the Parents (in pdf).
  - Scanned copy of Caste Certificate (If applicable and shall not be accepted later) of the child and/or the father (in pdf).
  - Upload the latest passport size, coloured photograph of the child and both parents (in jpeg).
  - Scanned copy of proof of Registration fees NEFT / RTGS / IMPS (in pdf).
9. After you complete the application and "SUBMIT", you will receive the completed form by e-mail in (pdf format) on the e-mail address that you have filled in the application. **[Please do not enter your corporate Email ID's as firewalls and corporate servers block emails with attachments]**
10. Print TWO copies of the submitted form: **One for submission to the respective branch of the school** and the other one for your own record/reference.
11. Duly completed **Application Form** (with signature on the last page) along with **proof of NEFT of Rs.1000/- (Registration Fee)**, two coloured photographs of the child, self-attested photocopy of the **Birth certificate** of the child, photocopy of **Aadhar Card** of the child & both parents and **Caste Certificate** (if applicable) of the child and/or father, are required to be submitted to the School Office as per **the Admission Schedule below**.

**Please co-operate with the school authorities to ensure the smooth completion of the admission process.**

Sd/-  
Principal

Date:16.11.2023

## Admission Schedule : 2024 - 25

S.No.	Activity	Schedule	
		First Date	Last Date
1	Application forms available on website	18/11/2023 (Saturday) 9.00 am	23/11/2023 (Thursday) 4.00 pm
2	<u><b>Only for Siblings</b></u> Submission of duly completed form along with all required documents for verification at the school office	22/11/2023 (Wednesday) 8:30 am - 12:30 pm 1:30 pm – 3:00 pm	
3	<u><b>Other than Siblings</b></u> Submission of duly completed form along with all required documents for verification at the school office.	20/11/2023 (Monday)  8:30 am – 12 :30 pm 1:30 pm – 3:00 pm	25/11/2023 (Saturday)  8:30 am- 12:30 pm 1:30 pm – 3:00 pm
4	School office will remain closed	Saturday 18 <sup>th</sup> November, 2023 Sunday 19 <sup>th</sup> November, 2023	
5	Date of lottery	18/12/2023 (Monday) at 09.30am  In the School Amphitheatre	
6	Display of Shortlisted Candidates for admission to Jr. KG.	19/12/2023 (Tuesday)  (Time: 12:30 pm)	
7	Date of submission of Fees and original & pending documents to confirm the admission	From 20/12/2023 to 23/12/2023 (Wednesday to Saturday) (9:30 am to 3:00 pm)	
<p style="text-align: center;"><b>Please note that the original birth certificate must be submitted in the school office by 3:00 pm on 23/12/2023, failing which the admission will stand cancelled.</b></p>			
8	Display of Waitlisted Candidates for admission, if applicable	26/12/2023 (Tuesday) (Time : 3:00 pm)	
9	Date of submission of Fees and original DOB certificate to confirm the admission for Waitlisted Candidates, if applicable	From 27/12/2023 to 29/12/2023 (Wednesday to Friday) (9:30 am to 3:00 pm)	
10	School office will remain closed	Sunday, 24 <sup>th</sup> December, 2023 Monday, 25 <sup>th</sup> December, 2023	
11	Closing of admission Process	30/12/2023 (Saturday)	
12	Orientation Programme	<b>(Parents will be informed by email)</b>	
13	Commencement of classes		

Note: The schedule given above may change due to unavoidable circumstances. The revised schedules will be notified on the website [www.vpmspune.org](http://www.vpmspune.org)

**FEE STRUCTURE**

**Jr. KG Admission for the Academic Year 2024-2025**

Particulars	Term I	Term II
Tuition Fees	38,350	38,350
Term Fees	4,750	4,750
Library Fees	4,750	4,750
Co-curricular Fees	4,750	4,750
Activity Fees	4,750	4,750
<b>Total Fees</b>	<b>57,350</b>	<b>57,350</b>

- New Admission will pay Non-refundable Rs.50,000/-, as one time admission and Orientation Fees.
- New Admission will pay Deposit of Rs.1,00,000/-, as one time Refundable Deposit (Refunded at the time of student leaving school).

**Sd/-  
Principal**

**Date : 16.11.2023**